



Allen Park Hockey Club Bylaws

Article I. Official Name and Registry

- A. The name by which this association shall be known is The Allen Park Hockey Club. And the association shall be chartered by the State of Michigan and recorded with the Wayne County Registrar.
- B. Henceforth in these bylaws, Allen Park Hockey Club shall be referred to as the “Association”.
- C. The Name and Logo “Allen Park Hockey” will be used for identification of all teams. The logo will not be modified or used by members of the association without a written request and approval by the board of directors.
- D. APHC, as an affiliate of USA Hockey, Inc. (“USA Hockey”) and the Michigan Amateur Hockey Association (“MAHA”), shall abide by and act in accordance with Articles of Incorporation, Bylaws, Rules and Regulations, Playing Rules, Governing Policies and decisions of the Board of Directors of USA Hockey and MAHA and any league rules that are applicable to APHC.

Article II. Objectives

- A. The Club is designed to provide a competent coaching staff whose purpose is to encourage the playing of amateur, organized ice hockey. The Club will strive to improve individual player and team development. To promote player physical, mental and moral development, to promote competitiveness, sportsmanship and fair play.

Article III. Organization

- A. The association shall be non-profit, non-commercial, non-sectarian and non-partisan. No commercial enterprise and no candidate shall be endorsed by it. The name of the association, or the names of its officers in their official capacity, shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose other than the regular work of the association.
- B. All assets and real and personal property will revert to the local government should the organization dissolve.

Article IV. Membership Requirements

Section 4.01

- A. All members will be considered in good standing provided application forms and fees established by the current board have been paid. Membership may be removed for nonpayment of ice fees or disciplinary actions taken by the board of directors for conduct/behavior at an APHC participated function. (Refer to Article XI below)
- B. Term. Regular and Player Membership is conferred at the time a registration form for the current year, together with any fees due at that time, is received by the Treasurer. Membership ends on the August 31 following the registered season unless a new registration form and any fees due for the next season are received prior to that date. Supporting Membership is effective when conferred by the Board and ends on the one-year anniversary date thereof unless renewed by the Board. (b) Termination of Membership. Termination of membership shall occur upon death, resignation, expulsion or expiration of term of membership. 7 (c) Expulsion. A member may be expelled for failure to pay dues or fees, failing to meet the eligibility requirements of section 2.01 above or for conduct detrimental to the association, by vote of (2/3) two thirds of the Board of Directors. The Secretary shall

provide at least ten (10) days notice to the member to be expelled and to the members of the Board prior to the regular or special meeting of the Board at which the matter is to be resolved. The member shall be offered an opportunity to be heard at that meeting and to present others to testify on his/her behalf, prior to any final disposition by the Board. USA Hockey Bylaw 10 will be followed for suspension and discipline of any member

Section 4.02

- A. All persons properly registered in the association and of adult age will be granted voting privileges.

Article V. Polices

Section 5.01 Zero Tolerance

- A. APHC supports and will enforce the zero tolerance rules adopted by USA Hockey as set forth in the USA Hockey Guide, 2023-2024 and as amended at any time in the future (“USA Guide”). In particular, inappropriate and/or disruptive behavior by any parent/spectator before, during or after any sanctioned activity will not be tolerated. Obscene or vulgar language, taunting of players, coaches, officials or other spectators will not be tolerated. Threats of physical violence or physical violence will not be tolerated.
- B. All members, coaches, board members, managers, etc in the APHC will follow the rules and regulations set forth in the Safe Sport Training.

Section 5.02 Insurance

- A. MAHA Affiliate (APHC) agrees, at all times throughout the term of this Agreement, to be covered by the general liability insurance policy and the directors’ and officers’ liability insurance maintained by USA Hockey. The MAHA Affiliate shall be informed of the limits of that policy, and of any changes to those limits which may be made by USA Hockey at its sole prerogative. MAHA Affiliate retains the right to obtain whatever additional insurance coverages it may desire, at its own expense, but agrees to name MAHA as an additional insured thereof. By purchasing and maintaining the aforementioned general liability insurance policy, MAHA does not assume, and indeed disclaims, any liability for any actions or omissions of Affiliate

Section 5.03 Team Membership

- A. All teams of Affiliate shall register with USA Hockey.

Section 5.04 Conflict of Interest

- A. No Director shall be allowed to continue to serve as a Director where an actual or apparent conflict of interest arises including, but not limited to, situations where the Director: a. becomes financially interested in a vendor/supplier or competitor of the APHC; or b. becomes affiliated with another hockey association or independent team as a coach or Director, and said hockey association or independent team competes with the APHC; or c. uses or attempts to use their position to gain a financial or competitive advantage for themselves or a team with which they are affiliated; or d. is found to have breached their duty of confidentiality or fiduciary responsibility to the APHC.

Article VI. Officers

Section 6.01

- A. The officers of the association shall be: Executive Board – President, Vice President, Secretary and Treasurer. General Board – Up to eleven (11) elected directors. The executive board combined with the general board will collectively comprise the board of directors. All officers should be members in good standing with the association.

Section 6.02

- A. The term of the executive board shall be as follows: 2-year terms, no more than 2 consecutive terms unless we have a 2/3rds majority board approval for a third consecutive term with elections staggered as follows: President and secretary on odd years and vice president and treasurer on even years. The purpose and intent for staggering of the executive board is so that experience may carry from board to board.
- B. The term of the general board comprised of up to eleven (11) members shall be 2 years with no restrictions on the number of terms. The terms of the general board shall be set up so as up to 5 members are elected in the odd year and up to 6 members are elected in the even year. The purpose is to retain experience from board to board. All board members must be in good standing to be nominated and remain in good standing to maintain their board seat throughout the duration of their term.
- C. The executive board and general board will assume duties and office the first board meeting in April
- D. In the event a board member, executive or general, cannot complete his/her term of office the remaining board members may take nominations and appoint a general association member from those nominations to assume the vacant position for the duration of vacated seats term. Notification of an open seat will be posted in the arena for a period of 10 days. Refer to Section 5.02, items A and B

Article VII. Duties of the officers

A. President

- i) The president shall be the chief executive officer of the association.
- ii) The president will preside at all meetings of the board of directors.
- iii) The president shall have general supervision over all business and activities of the association.
- iv) The president will see that all board orders, policies and resolutions are effected.
- v) The president will have the authority to call special meetings as necessary and establish committees and appoint the chairperson.
- vi) The president will be an ex officio member of all standing committees.
- vii) The president will authenticate via his/her signature, when necessary, all acts, orders and proceedings of the board of directors;
- viii) The president will countersign all checks to be issued by the association's treasurer and has the authority to question any and all spending;
- ix) The president will have the power and authority to spend or authorize an executive or general board member to spend up to \$100.00 of association funds for necessary expenses.

Up to \$100.00 may be authorized for a necessary expense but no more than \$150.00 may be spent in one calendar month. The president must report for the record in the board minutes any expenses authorized.

B. Vice President

- i) Assume all responsibilities, duties and powers of the president in the event of absence, disability, resignation or removal of the president.
- ii) Assist the president wherever possible in the performance of the president's tasks;
- iii) Assume a regular committee/board assignment when not assuming duties of the president;
- iv) Exercise duties and powers as prescribed in these bylaws;
- v) The vice president will countersign all checks to be issued by the associations treasurer and has the authority to question any and all spending in the absence of the president.

C. Secretary

- i) The secretary of the board is to accurately record all minutes of board meetings, special meetings, general meetings and special proceedings;
- ii) Take roll call attendance at board meetings and record those present, excused, absent and late;
- iii) The secretary will handle all official association/board correspondence, incoming and outgoing letters received and sent out must be copied and recorded with the secretary;
- iv) The secretary will assume the responsibility for procurement of the Michigan State Lottery license for the association fund raising when approved as a fundraiser;
- v) Perform duties and responsibilities of the vice president in the event of disability, absence, resignation or removal of the vice president;
- vi) Perform duties and assignments as may be delegated through board of directors meetings.

D. Treasurer

- i) The treasurer shall have custody of all funds, securities, and evidence of indebtedness and shall deposit same in such bank or trust company as shall be approved by the board of directors;
- ii) The treasurer must issue receipts for all monies received for the Allen Park Hockey Association;
- iii) The treasurer shall prepare and countersign all checks in payment of just due bills. Checks issued by the treasurer must have signature of treasurer and the president or one designated executive board member;
- iv) The treasurer must prepare and present a financial statement and report at each monthly board meeting;
- v) The treasurer must provide and statements or reports required to the secretary for the procurement of state lottery license in years so required;
- vi) The treasurer will have the power to audit any team's finances/records, etc;
- (1) When an issue is raised to the board concerning possible mismanagement of member funds. The treasurer will require a monthly financial statement from that team.
- vii) The treasurer must prepare at the onset of each season a procedure and proposed fees for registrations, ice billings, etc. The treasurer must report to the executive board and general board any late payments of ice bills or fees by membership teams;
- viii) The treasurer must perform duties incidental to the office of treasurer;

E. Board of Directors – 11 member panel elected to position by the general membership

- i) To perform all duties and requirements needed for the operation of the hockey program;

- ii) To set and approve policy for the day to day operation of the hockey program;
- iii) To perform tasks assigned under committee assignments as designated by the executive board;
- iv) Each board member would chair at least one standing committee per season;
- v) Establish and approve working rules of the Allen Park Hockey Association not covered in these bylaws.

Article VIII. Past President

The past president will serve in an advisory capacity and lend assistance to ensure continuity of the association's objectives.

Article IX. Meetings

Section 9.01 General Meetings

- v.A. A minimum of four (4) general membership meetings open to association members will be held between September and March.
- v.A.a) Day, Date, Time and Location to be established by the board of directors and notification given to members two (2) weeks prior to meeting.

Section 9.02 Special Meetings

- A. Special meetings of the general membership may be established with agreement of the executive board. Date, Time and location to be established by the executive board.
- B. Special meetings of the board of directors may be called by the president.
- C. Any special meeting called must have proper notification:
 - a) General membership meeting – one (1) week after bulletin board/team handout. Notice must state purpose of meeting.
 - b) Special board meeting – Verbal notification of time, place, date and purpose.

Section 9.03

- A. Board of Directors will meet not less than once a month. The meetings will be held after the second week of the month and before the beginning of the next month. The date, time and location will be established at the end of each board meeting for the next meeting.

Section 9.04

- A. Board Majorities – In an effort to conduct Association business in an efficient way, Motions may be carried by a vote of 50% + 1 of those board and executive board members present.

Article X. Elections

- A. An election committee will be appointed at the general membership meeting consisting of not less than three (3) or more than five (5) members. One member must be a board

member not up for reelection. The remainder may be general members of the association.

- B. The election committee is empowered to set the date and time of nomination closing no later than January 15th of the year. The election committee will set the date, time and location of the balloting. Election notices must be posted in the civic arena and distributed to each team.
- C. The date and time of nomination closing shall be a minimum of one (1) week prior to balloting. All persons accepting nomination must submit acceptance in writing with a one-page resume listing personal information, qualifications and reasons for seeking election which will be posted in the arena and distributed to all teams. Acceptance letters must be turned in to the chairman of the election committee mailbox at the arena. In the event there are not enough applicants to fill the open seats + 1, the committee is to extend nominations for a period of one (1) week by one (1) week increments not to exceed three (3) time periods.
- D. When nominations are closed the committee must post the time, date and location of balloting. Balloting must take place no sooner than one (1) week and no later than two (2) weeks from close of nominations.
- E. The election committee will endeavor to conduct balloting for three (3) hours on a weekday and three (3) hours the following weekend with days and times to be determined by the election committee. A three member teller committee will count the ballots, decide the winners and report the results to the president. The president will notify all individuals verbally of the outcome and follow up in writing.
- F. Write in votes are not valid in an Allen Park Hockey Association election.
- G. The election committee must check and verify membership master list for eligibility to vote. Voting is restricted to adult members. Absentee ballots will not be issued. Members must be present to vote.
- H. In the event of a tie in the number of votes cast for a seat and the outcome of the election for the last seat is affected, a runoff committee must set runoff election date, time and location at end of ballot counting. Date may be no later than ten (10) days from original election date.
- I. Exceptions will be made for members to vote who have an away game. This shall be done with election committee approval upon written request, with proof of conflict of voting times. This request must be presented to the election committee at least one week prior to voting date.

Article XI. Removal of members and board members/officers

- A. The removal of general members must be done in the following manner according to Bylaw 10 of USA Hockey and for the listed reasons:
 - a) Removal of a member can only occur after written charges signed by the complainant are presented to the grievance committee. If the grievance committee feels there is just cause for a hearing, the member accused of violation of rules may at his discretion attend a hearing with the board of directors. The complainant may at his discretion also attend the board hearing. If the board decides by a 2/3rds majority vote that there is just cause to

remove the member, said member will lose his membership privileges. If a member is removed, they may not seek membership for one (1) full year.

- b) MAHA Procedures. Any dispute between members or involving the interpretation or application of these Bylaws shall be submitted to the dispute resolution procedure set forth by MAHA and USA Hockey and follows USA Hockey Bylaw 10. In the event that procedure fails to resolve the matter, the dispute shall be submitted to arbitration in Wayne County, Michigan, pursuant to 20 the rules of the American Arbitration Association. The fees and expenses of the arbitrator, and any American Arbitration Association fees, shall be allocated equally between the parties. Judgment upon the award rendered by the arbitrator shall be final and binding and may be entered in any court of competent jurisdiction.
- c) Causes for removal of general membership:
 - c.i) Creating a disturbance in or around an Allen Park Hockey Club event;
 - c.ii) Disruption of a game – verbal attacks at officials during a game, throwing of articles on the ice surface, etc.;
 - c.iii) Destruction of property at any Allen Park Hockey Club participated function;
 - c.iv) Misuse of team funds;
 - c.v) Conduct not becoming of a representative of the Allen Park Hockey Club.

The above listed items are guidelines only and do not mean automatic expulsion.

- B. Removal of Board Members/Officers must be done in the following manner and for the listed reasons:
 - a) Removal of a board member/officer may occur after written charges are presented to the Board of Directors. Just cause must be taken into consideration before any complaint is registered with the board;
 - b) In the event the complaint is unfounded or it is proven there is not just cause for the complaint, the president or secretary will respond to the individual registering the complaint, in writing, the board's decision and the reasons for the decision.
 - c) Reasons for the removal of Board Members/Officers are the same as those for general members plus the following
 - c.i) Misuse of association funds;
 - c.ii) Failure to complete committee assignments;
 - c.iii) Failure to attend board of directors meetings – two (2) absences in a four (4) month period.
 - c.iv) Conflict of interest – An executive officer/Board Member in the Allen Park Hockey Association cannot be an executive officer/board member of another hockey association in competition with the Allen Park Hockey Association;
 - d) The board member/officer may only be removed by a 2/3rds majority vote of board members. The board member/officer may be present at the hearing/meeting to present their side of the case but will not be there during the vote.

Article XII. Compensation

No officer or member shall receive remuneration, compensation or monetary reward for services rendered to the association. Any violation of above will result in removal of membership.

Article XIII. Contracts, Conveyances, etc.

When the execution of any contract, conveyance, or other instrument has been authorized by the board of directors, the president or vice-president and secretary or treasurer may execute the same in the name of the association. The Board of Directors shall have the power to designate the officers and agents who shall have the authority to execute any instrument in behalf of the association.

Article XIV. Fundraising

Section 14.01

- A. No fund raising endeavor may be undertaken by any coach, manager or parent of a player on a team without Board of Director approval.

Section 14.02

- A. No team fund raising endeavor may be undertaken until teams are association, USA and M.A.H.A registered.

Section 14.03

- A. Fund raising endeavors cannot directly conflict with Association fund raising efforts.

Section 14.04

- A. A full written itemized account of all monies raised and the manner in which it was used by the team must be declared in writing to the association treasurer within ten (10) days of the close of the fundraiser.

Section 14.05

- A. No team may solicit funds on their behalf that would be contrary to their sponsor's interests.

Article XV. Fiscal Year/Membership Year

Section 15.01

- A. The fiscal year of the APHC shall be from May 1 to April 30.

Section 15.02

- A. A Financial statement showing all income, how obtained, expenses, etc. must be submitted by each team's manager/treasurer to the APHC Board of Directors and all team members by January 10th.

Section 15.03

- A. Membership will be extended for a period starting with the first day application and fees are received by the registration committee during fall start and run through May 31 or the end of spring hockey season. Board and executive board membership shall extend from election to completion of term excluding resignation or removal.

Article XVI. Amendments to bylaws

- A. These bylaws may be amended, altered, added to or repealed by affirmative vote of a 50% + 1 vote of the actual members at any regular or special general membership meeting. Notice of revision must be contained in notice of meeting. The bylaws may not be modified or added to without general membership approval. Board of director decisions, motions, etc. cannot conflict with rules set forth by these bylaws.

Article XVII. Parliamentary Authority

- A. Roberts rules of order – Revised shall govern this association in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

Article XVIII. Committee and Board Assignments

- A. Standing Board Committee Assignments:
- i) Registration – APHC
 - ii) Registration – USA Hockey
 - iii) Risk Management
 - iv) Equipment
 - v) Fund Raisers
 - vi) Ice Schedules/Referees/Clocks
 - vii) Tryouts & Drafts
 - viii) Safe Sport - Disciplinary Committee
 - ix) Coaching Director – House
 - x) Coaching Director – Travel
 - xi) Social Media – Web Page

v.B. Committee Description/Responsibility

- v.B.a) Registrations – APHC
- v.B.a.i) Ensure that enough copies of registration forms are distributed to each team;

- iii) Check that proper information is present on each;
- iv) Verify that the proper number of forms are received for the number of players registering;
- v) Review medical check sheets to see if any special or possible problems exist. Demand medical release from physician prior to final acceptance where necessary;
- vi) Receive and verify amount of registration fees;
- vii) Give registration checks to the treasurer;
- viii) Prepare list and number of all members for general membership meeting and election committee.

v.B.b) Registrations -USA/MAHA

- v.B.b.i) Receive registration packages from District 2 MAHA Board representative;
- v.B.b.ii) Schedule meeting through coach's representative for all coaches;
- v.B.b.iii) Instruct coaches on how forms are to be handled;
- v.B.b.iv) Receive completed packages from team managers;
- v.B.b.v) Calculate required registration fees, contact treasurer for check to cover cost;
- v.B.b.vi) Deliver checked packages to district registrar with fees due;
- v.B.b.vii) Pick completed packages up from district registrar;
- v.B.b.viii) Give a copy of all registration forms, insurance forms, etc. to APHC registrar;
- v.B.b.ix) Give completed packages to teams;
- v.B.b.x) All registrations for teams must be completed by October 1 for Travel teams and October 7 for house teams.

v.B.c) Risk Management

- v.B.c.i) When required, audit and check the books of any association team, treasurer, fund raiser or money handling group of the association. Report to said group or board the status of the findings;
- v.B.c.ii) On years required, or by USA hockey requirements, obtain required insurance for teams needed. Handle all matters regarding insurance for board, teams, player members, etc.

i) Equipment

- i) Keep an inventory of all APHC equipment, jerseys, goaltender's equipment, pucks, etc.;
- ii) Solicit bids for replacement equipment when worn beyond repair. Present bids to board of directors for discussion and approval of expense;
- iii) Keep equipment in usable condition. Take care of repairs;
- iv) Request board approval for funding of new/additional jerseys, equipment, pucks, etc.;
- v) Measure teams for proper equipment sizes, keep record of equipment issued to teams;
- vi) Verify prior to disbursement of equipment to teams that all USA/MAHA/APHC registrations are complete and fees are paid (contact registration committee);

- vii) Collect all equipment at season's end, inventory, initiate repairs, etc., contact treasurer to release equipment deposit if all equipment has been returned;
 - viii) Handle all issues regarding uniforms, equipment, repair of same and report to board status, problems and costs.
- v.B.d) Fund Raisers
- v.B.d.i) Report to the Board of Directors all ideas, plans, etc. for fund raising for the Allen Park Hockey Association;
 - v.B.d.ii) Keep Inventory of all fund raising products: pins, pucks, bumper stickers, etc. Reorder merchandise as needed. Pay with a check from treasurer and supply invoice for purchases to treasurer;
 - v.B.d.iii) Solicit bids from suppliers for association jacket orders and report the bids to the board, prepare association jacket order forms, set up times and dates for purchase by members, receive deposits on orders, set up jacket pickup times and collect balances due;
 - v.B.d.iv) Solicit help to set up sales tables at association events – parties, tournaments, etc. Prepare schedule of times for workers at the events.
 - v.B.d.v) Prepare schedule of “team times” for fund raising work at association tournaments.
 - v.B.d.vi) Work with association secretary on major fund raiser – the association raffle. Suggest prizes, have tickets printed, etc.
 - v.B.d.vii) Handle all issues, materials and funds spent and received from association fund raising.
- v.B.e) Ice Schedules/Referees/Clock
- v.B.e.i) Receive ice contract hours from association president;
 - v.B.e.ii) Make master ice hour calendar for term of ice contract;
 - v.B.e.iii) When teams are forms prepare master ice schedule;
 - v.B.e.iv) Work with tryout committee, coaching director, tournament committee to coordinate ice times;
 - v.B.e.v) Receive from league representatives/team managers home game schedules, prepare master list of all home games, publish to city of Allen Park for game clock keepers and to referee supervisor for scheduling of referees;
 - v.B.e.vi) Note: when master ice schedule is set no changes are to be made by scheduler. All trades/swaps/sales of ice must be done by teams;
 - v.B.e.vii) Provide copy of master ice schedule, game schedule to the treasurer for ice billings;
 - v.B.e.viii) Master ice schedule must be prepared by August 2 for use by the tryout committee while revisions may continue until September 15 at which time, the only revisions to the schedule may be made only if the ice is taken for a special event under contract clauses.

- v.B.f) Tryouts
 - v.B.f.i) All tryout postings on social media shall be posted from the APHC main social media accounts. If a general member wishes to create their own post regarding tryouts, it must be approved by APHC board prior to posting;
 - v.B.f.ii) Receive from president/ice schedule committee hours, times, dates of available ice;
 - v.B.f.iii) Prepare ice schedule for tryouts in line with appendix C of these bylaws;
 - v.B.f.iv) Recommend to board of directors fees/rates per tryout;
 - v.B.f.v) Establish a work schedule for board members to staff tryout sign –in tables;
 - v.B.f.vi) Insure guidelines for working sign-in table are available to workers;
 - v.B.f.vii) Insure fees collected are given to treasurer as soon as possible;
 - v.B.f.viii) Prepare tryout advertisement for “Hockey Weekly” after expense is approved by the board;
 - v.B.f.ix) Make sure all coaches know of tryout schedule, tryout rules and draft rules;
 - v.B.f.x) Committee should consist of one (1) or tow (2) board members.
 - v.B.f.x.i. Prepare information for pre-season newsletter explaining program, obtain ice schedule from ice scheduling committee;
 - v.B.f.x.ii. Include in newsletter start date of novice program, calculate number of ice hours and figure out the fee for quarterly or half season sessions – rates should be based on number of ice hours divided by an estimated 25 participants;
 - v.B.f.x.iii. Prepare first session newsletter explaining number of sessions, costs, etc.
 - v.B.f.x.iv. First ice session for each player is at no cost – players coming in at midsession should be at a prorated cost;
 - v.B.f.x.v. As soon as number of players is known, work with equipment coordinator to purchase low cost jerseys for each player;
 - v.B.f.x.vi. Coordinator must register players with the Allen Park Hockey Association, collect fees, and turn collected fees over to the treasurer of the association. Fees for the registration are to be less than higher level teams – amount to be determined by the board of directors annually;
 - v.B.f.x.vii. Order and distribute novice patches;
 - v.B.f.x.viii. Give estimated cost of end of season participant trophies to the board and order and present to participants after approval by the board;
 - v.B.f.x.ix. Relay all association information to parents, guide parents on the proper equipment to be used and the expectations of youth hockey.

Article XIX. Appendices/ Attachments

- A. Coaching requirements and application
- B. Coaching conduct
- C. Tryout and draft guidelines

Article XX. Amendments to the Bylaws.

These bylaws approved by the general membership and remain in effect until further amended by the general membership. No rule or guideline in these laws may conflict with the rules of the Michigan Amateur Hockey Association (MAHA) or the USA Hockey which are the governing body of hockey in the United States and Michigan. If there is any conflict in rules, MAHA and USA rules preside. Additionally, MAHA/USA bylaws do not require a vote by the membership.

Article XXI. INDEMNIFICATION OF MAHA AND USA HOCKEY.

A. Indemnification of Officers, Directors, Employees and Agents

I. Claims by Third Parties. The Association shall have the power to indemnify a director, officer, employee or agent who was or is a party or is threatened to be made a party to a threatened, pending, or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative and whether formal or informal, other than an action by or in the right of the Association, by reason of the fact that he or she is or was a director, officer, employee or agent of the Association, against expenses, including attorneys' fees, judgments, penalties, fines and amounts paid in settlement actually and reasonably incurred in connection with the action, suit or proceeding, if the person to be indemnified acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interest of the APHC, and with respect to any criminal action or proceeding, if he or she had no reasonable cause to believe the conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent does not, of itself, create a presumption that he or she did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interests of the APHC, and, with respect to any criminal action or had reasonable cause to believe that the conduct was unlawful.

II. Claims brought by or in the right of the APHC. The APHC shall have the power to indemnify a director, officer, employee or agent who was or is a party to or is threatened to be made a party to a threatened, pending or completed action or suit by or in the right of the APHC to procure a judgment in its favor by reason of the fact that he or she is or was a director, officer, employee or agent of the APHC against expenses, including actual and reasonable attorneys' fees, amounts paid in settlement incurred by the person in connection with the action or suit if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the APHC. However, indemnification under this Section shall not be made for a claim issue or matter in which he or she has been found liable to the APHC unless and only to the extent that the court in which the action or suit was brought has determined upon application that, despite the adjudication of liability but in view of all circumstances of the case, he or she is fairly and reasonably entitled to indemnification for the expenses in which the court considers proper.

C. Approval. An indemnification under Sections A and B above, unless ordered by a court, shall be made by the APHC only as authorized in the specific case upon a determination that indemnification is proper in the circumstances because the applicable standard of conduct has been met. This determination shall be made in any of the following ways:

C1. by a majority vote of a quorum of the Board of Directors consisting of Board Members who were not parties to the action, suit or proceeding; or

C2. if the quorum described in subdivision (1) is not obtainable, then by a majority vote of a committee of Board Members who are not parties to the action. The committee shall consist of not less than two (2) disinterested Board Members.

B. Indemnification of Affiliates.

The APHC, an Affiliate Association of MAHA and USA Hockey, Inc., does hereby indemnify and hold harmless MAHA and USA Hockey and each member thereof, the Executive Committee of Member thereof, the councils and committees of MAHA and USA Hockey and each member thereof, and all other elected, appointed, employed or volunteer representatives of MAHA and USA Hockey, Inc. from any and all claims, liability judgments, costs, attorneys' fees charges or expenses whatsoever, arising from the acts and omissions of the APHC, except to the extent (i) that MAHA and USA Hockey or the afore described representatives caused such claims, liability, judgments, costs, attorneys' fees, charges or expenses by their own intentional neglect or default or (ii) that such acts or omissions were the direct result of compliance with the Articles of Incorporation, Bylaws, Rules and Regulations, Playing Rules or decisions of the Board of Directors of MAHA and USA Hockey, Inc. The APHC understands and acknowledges that MAHA and USA Hockey, Inc. and its afore described representatives have assumed such assignment, function, office or capacity upon the express understanding, agreement and condition that they be so indemnified and held harmless to the extent described in this constitution.

Appendix A to Allen Park Hockey Association Bylaws

Coaching Requirements

Proposed Qualifications:

- A. Reason for requesting a team
- B. Prior Coaching Experience:
 - a. Teams Coached
 - b. Time as a Coach
 - c. Age Divisions coached
 - d. Time as a player
 - e. If coming to APHC from another Association, please list contacts or references
 - f. Any clinics, classes schooling which will assist coach in doing his best
 - g. Include any assistant coaches, managers or help that would be of interest to the board.
 - h. USA Hockey Coaches Clinic mandatory per MAHA Rule
- C. The Coaching Director will check out coaching applicant's background as far as any grievances that have been filed outside this association.
- D. Coaches Selection Committee to interview candidates and report their findings to Board of Directors for final approval of applicants
- E. In the event of more than one applicant for any coaching position, the final decision will be Board vote only.
- F. During Board voting, applicants for multiple applicant coaching positions who are Board members or are in attendance at the meeting will be asked to leave the room so that fair and unbiased discussion may take place as to the various applicants' qualifications.

Coaching Application

- A. Name, Address, Home and Work Phone numbers, Age, Employer's Name and Address.
- B. List previous coaching experience
- C. List contacts from previous organizations
- D. List previous coaching positions with APHC (if different from above)
- E. Divisions requested (1st choice, 2nd choice)
- F. Classification requested
- G. Number of hours available to devote to coaching your team
- H. What hours are you available to coach?

Appendix B to Allen Park Hockey Association Bylaws

Coaching Conduct

- A. Coaches must maintain the utmost self control before, during or after games and practices no matter what the on or off ice situation is. (Remember – we are coaching and teaching young players)
- B. No coach will be allowed to leave the bench during the game unless he or she has been ejected.
- C. No initiation sessions will take place on any team
- D. If there is a disagreement with a player or parent a discussion should take place behind closed doors possible with the Coaching Director present.

Any violation of the above rules will subject the coach and his staff to a review by the Coaching Director and if deemed necessary by the Board of Directors for a hearing and possible dismissal. Remember, the players look to their coaches as examples and role models.

Appendix C to the Allen Park Hockey Club bylaws

Tryout and Draft guidelines

- A. "AA" travel teams will commence tryouts the day after the first signing date of "AAA" teams.
- B. "A" travel teams will commence tryouts after the completion of "AA" travel teams tryouts.
- C. "AA" teams may pick up players from "A" teams of House teams of the same age bracket or a lower age bracket; and "A" teams may pick up players from House teams of the same age bracket or a lower age bracket (House or travel) before December 31 provided the following are contacted and are in agreement prior to release and/or signing of the player:
 - a. Board of Directors (by phone vote)
 - b. Coach of team wanting player
 - c. Parent of player
 - d. Player
- D. If a team is short players, the coach will be given permission to solicit more players. See guidelines in paragraph above.
- E. All tryouts and drafts will abide with the rules of USA Hockey, MAHA and their respective leagues, i.e. Little Caesar's.
- F. "B" House team drafts will commence after the completion of "A" travel team tryouts. "B" teams would be allowed to pick up players from a lower age bracket prior to the draft provided that there is approval of:
 - a. Board of Directors (by phone vote)
 - b. Coach of team wanting player
 - c. Parent of player
 - d. Player

The following section defines the rules by which the "B" teams will be drafted in the Allen Park Hockey Club.

- 1. The APHC board will schedule and publish the dates of the evaluation skates. After the draft skates, the process continues with a score compilation and grouping of the skaters followed by an actual draft facilitated by the Division Director.
- 2. The APHC Draft Rules will be guided by the MAHA Draft rules as defined in MAHA drafts Rules (**MAHA BYLAWS Section IV sub category 0 section 5**).
- 3. All APHC House teams will select 2nd years first and then 1st years second.
- 4. All APHC House teams shall be within one of second year players and should follow the MAHA ratio

# of Players:	20	19	18	17	16	15	14	13	12	11	10
Max. 2nd Year :	13	12	11	10	10	9	9	8	8	7	6

5. Teams that do not qualify for District Playoffs, due to an unavoidable lack of first or second year players being available, may apply to their District Council and the State Playoff Committee for exception.
6. A House "B" team is a team with players chosen on a draft basis. To qualify for District and State Playoffs, teams in the B Classification must adhere to the following draft system.
 - a. APHC draft rules must be submitted to the District Council Chairperson by August 15th of the current season. These rules must detail how B teams are to be formed within the APHC. The District Council shall determine if APHC draft rules conform to the requirements contained herein.
 - b. Each team may protect a maximum of one (1) player prior to the start of the player draft.
 - c. Parental requests pertaining to not playing for a specific coach, for transportation reasons or twin sibling reason must be submitted in writing by the parent(s) to the Association prior to the draft. These requests may or may not be honored based on the Association's draft rules, but all requests must be administered on a consistent basis.
 - d. Associations with single entry B teams must certify in writing that said players were taken on a first come basis. The formation of single entry teams must be certified valid by their respective District Council.
 - e. Dates, times and locations of all association drafts shall be submitted to the District Council Chairperson a minimum of two weeks prior to the draft. The draft shall be monitored by a member of the District Council or Officer of the MAHA.

Draft Skates

Mini-Mite through Midgets will have a minimum on one session for coaches to rate each player's ability. All players will be subject to minor skill drills.

Skill Rating

During the draft skates, the head coaches selected by the board for that season will assign a score between (1) best and 5 (weakest).

It is suggested that each player be rated in three separate skill categories, skating, puck skill, game play.

Skating Skill

Speed / Technique

Agility / Balance

Stops

Puck Skills

Puck Handling

Passing / Catching Pass

Shooting

Game Play

Full Ice scrimmage

Cross Ice scrimmage

Compilation

The ratings for each player will be documented and averaged. Players will then be grouped into a skill rating (1, 2, 3, 4, and 5).

Skill Requirement

During the course of evaluations, if it is determined that a player will be unable to fully participate in the sport at their age level, the player will be declared ineligible for the draft unless they have attended a Novice/IP Program. The parent(s) of the player must provide proof that the child participated in a MAHA Affiliates Novice/IP program in order to be placed on a team. If the player participated in the APHC Novice program then the player will be declared eligible for the draft. However if proof cannot be provided of a MAHA Affiliates Novice/IP Program, then the player must attend our Novice Program. The decision to declare a player ineligible for the draft requires the Division Director, Head Coaches approval and approval by the Board. The rule will be strictly enforced, especially in the divisions where checking is allowed in order to prevent injury to the child.

Player Protection

Per MAHA rules each team is allowed to protect one player in the draft. The protecting coach should obtain permission prior to the draft from the player's parent or legal guardian authorizing the protection of that player. Prior to the start of the draft the protected player must be made known to the other coaches. That player must be taken per their draft rating and be the first one drafted by the protecting coach in that rating class. Example: if the player is rated as a 1 ranking then he/she must be selected before taking a lower ranked player.

Sibling

Siblings shall be placed on the same team unless the parents or guardians request otherwise. The sibling of a drafted player must be taken/selected first in the round according to their skill rating by the coach of the first Siblings

Son or Daughter Rule

Son or daughter Rule – First child must be chosen first within their skill rating round. Example if the coach's Son is rated as a 2 in skill he must be selected prior to any lower ranked player is selected.

Draft Skate Attendance Requirement

Players must attend the draft skates to be considered for entrance into the draft. Draft Skates are a mandatory requirement of the Allen Park Hockey Club. In the situation that a player did miss the draft due to vacation or other personal reasons but has notified the association of their intent the player must be rated by all Head Coaches in the specific age classification prior to placement on any APHC house team. The parent/guardian is also financially responsible for payment of the draft skate fees.

After Draft Skate Requests to Play

Players who contact the Division Director after drafts and express interested in participating on a team may be considered for placement only if space is available on a team and only after an evaluation skate and agreement between all coaches and the Division Director. If space is unavailable on a team then at the request of the player he or she may be added to the wait list in the event a team loses a player. The waiting lists will adhere to the selection criteria for a waiting list.

Waiting List

If a situation arises where there are more players than teams available the Division Director will create a wait list for players to be placed on the team with the first available space with the approval of the Division Director.

Waiting list players are added to teams that have lost players first and then to teams in draft order.

Coaches can select up to 20 players (18 skaters and 2 goalies) but must take no less than 17 players (15 skaters and 2 goalies) before a waiting list can be established.

Selection Criteria for a waiting list

For teams of (2) two or more players will be given preference based on first come, first serve.

For single entry teams selection will be based on a first come basis as mandated by MAHA

Request to Play up in a Division

Any request by a player to play in a division in which the player is not yet old enough to qualify by age, must be made to the Division Director. Based on a skill evaluation and the following rules, the player may or may not be granted permission to play up. There must also be a space for the player on a team at the higher division. Provided the following are contacted and are in agreement prior to release and/or signing of the player:

1. Board of Directors (by E-Mail vote)
2. Coach of team wanting player
3. Coaches in Division losing the player
4. Parent of player
5. Player

Draft Order

Draft order will be based on team number, Team #1 first, Team #2 second etc.

For two team selections the order shall be alternating between coaches. (1-2-1-

2) For more than two teams the selection process shall alternate as such.

Round 1: Coaches 1, 2, 3,

Round 2: Coaches 2, 3, 1

Round 3: Coaches 3, 1, 2

Round 4: Coaches 1, 2, 3

Round 5: Coaches 2, 3, 1

Round 6: Coaches 3, 1, 2

Goalies

In drafts where there are more declared goalies than teams, no team can select a second goalie before every other team has drafted one

Draft Day Oversight

Division Directors will monitor their respected draft to ascertain if any of the rules are in danger of being violated, and must control the draft if so identified. If a team is in danger of exceeding the second year player limit, the Division Director may force the drafting of a first year player after the 9th round.

1. No team may sign players prior to September 1. NO EXCEPTIONS!
2. Any Coach found in violation of the above rules will be subject to either dismissal from coaching and/or probation after review by the coaching director. And if no resolution is made, a hearing by the Board of Directors of the Allen Park Hockey Association will be had.

Trading of Players

No trading of players can be conducted without APHC Board of Directors approval and MAHA approval.

Signatures below indicate concurrence of the bylaws:

Tina Gaworecki-Righetti

Secretary- Allen Park Hockey Club

Matthew Grant

Treasurer- Allen Park Hockey Club

Zach Schlatt

Interim Vice President- Allen Park Hockey Club

Rick Pinkowski

Interim President- Allen Park Hockey Club

